

SYLVAN HEIGHTS SCIENCE CHARTER SCHOOL

Board of Trustees Meeting Minutes

Monday, April 18, 2016

Present:

Chad Hotsko, Samuel Giannelli, Elizabeth DuVall, Laura Kurtz, Merita Marek, J. Michael Troutman (arriving late) and Nancy Neusbaum were in attendance. Torrie Winder, Yolanda Haywood, and Tiffani Chambers were absent. Timothy Hess, Lori Lauver and Alfreada Woodyard were also in attendance.

Call to Order:

The meeting was called to order by Mr. Hotsko at 5:34 pm.

Approval of Agenda:

A motion was made to approve the agenda, by Ms. Kurtz. It was seconded by Mr. Giannelli. The motion was approved 6-0. It was noted that several items on the consent calendar will require a roll call vote. These items will include an employment agreement with Timothy Hess, an agreement waiver and stipulation and approval of the Bylaw revisions.

Public Comment Period:

There were no public comments, the meeting moved forward.

Staff Comment Period:

There were no staff comments, the meeting moved forward.

Finance and Facilities Committee Report:

Mr. Giannelli reviewed the Check Register, the draft of the proposed 2016-17 school year general fund budget to include a one percent salary increase to the salary schedule, a projected increase of 30% for employee health care costs, and a projected rate of 30% (up from 25%) for PSERS retirement. The budget represents an anticipated loss for the year and will be offset using reserve fund balances which were set aside in previous years in anticipation of projected increases in health care and retirement costs.

Principal's Report:

Mr. Hess briefly reviewed his Principal's report. Additionally, Mr. Hess highlighted upcoming professional development plans and current enrollment statistics.

Mrs. Lauver shared two prospective grant applications and science curricular program realignment initiatives.

By-Laws and Policies:

Matters relating to By-Laws and policy were presented and discussed during the Principal's report. There being no additional report, the meeting moved forward.

Community Relations:

There being no report, the meeting moved forward.

Family Advisory Committee:

There being no report, the meeting moved forward.

Resource and Development:

There being no report, the meeting moved forward.

Personnel Committee:

There being no report, the meeting moved forward.

President's Report:

There being no report, the meeting moved forward.

Action items

A motion was made by Mrs. Neusbaum to approve the consent calendar, excluding the three items requiring roll call votes, and was seconded by Mrs. Marek. The motion was approved 7-0.

- Approve of the minutes of March 2016 Board Meeting
- Approve the check register #10497 through #10529, online bank checks with Substitute Teaching Service #1014-#1016, and listed ACH transactions.
- Approve of the first reading of the attached General Fund budget for the 2016-2017 school year.
- Approve of the resignation of Dionne Anderson, Instructional Aide.
- Approve of the attached contract with the CAIU

- Approve of Policy 000 (relating to Board Policy/ Procedure/Administrative Regulations), Policy 601 (Budget Planning), and Policy 602 (Budget Preparation) as recommended by our school solicitor in response to recommendations made by the Auditor General's Office in the Performance Audit.

The following items were approved by roll call vote, with all members present voting in approval:

- Approve of the employment agreement with Timothy Hess
- Approve of the "Agreement Waiver and Stipulation"
- Approve of changes to the Bylaws as recommended by our school solicitor in response to recommendations made by the Auditor General's Office

Old Business

There being no old business, the meeting moved forward.

New Business

There being no new business, the meeting moved forward.

Mrs. Hotskó adjourned the meeting at 6:16 PM.