

SYLVAN HEIGHTS SCIENCE CHARTER SCHOOL

Board of Trustees Meeting Minutes

Monday, December 18, 2017

Present:

Torrie Winder, Laura Kurtz, Elizabeth DuVall, Merita Marek, Carol Chase (phone), Tracey Jennings, Andre Johnston, Nancy Neusbaum were present. J. Michael Troutman, Elizabeth DuVall, and Shalla Miller were absent. Timothy Hess, Leigh Dalton (Solicitor), Shannon Hawkins (Instructional Assistant), Lori Lauver (STEM Coordinator) and Ed Jaroch were also in attendance.

Call to Order:

The meeting was called to order by Mrs. Winder at 5:35 pm.

Approval of Agenda:

Mrs. Neusbaum made a motion to approve the agenda. It was seconded by Mr. Johnston. The motion was approved 7-0.

Public Comment Period:

There were no public comments.

Staff Comment Period:

Mrs. Lauver reported that she has been substituting in third grade since November in the absence of a teacher. Mrs. Lauver reported that she is excited that this class will be the first class to roll out the one-to-one iPad initiative.

Finance and Facilities Committee Report:

Mr. Johnston reported that the audit report places the School in a positive position from a financial standpoint. He reported that the committee will be further discussing raising the Capital itemization limits for both individual and group purchasing. Regarding pension liability, Mr. Johnston reported that the monies are available to handle increased liability costs.

Principal's Report:

Mr. Hess commented on items for Board Action, consolidated Federal funds received, the Annual Winter Music Program, the Ready to Learn Block Grant application, the

Positive Behavior Interventions and Supports program and current school enrollment statistics.

By-Laws and Policies:

There being no report, the meeting moved forward.

Family Advisory Committee:

Mr. Hess reported that the Family Advisory hosted a parent/student bowling event in November in an effort to build parent involvement, especially with respect to parent attendance at committee meetings. The Committee is planning a donut and coffee event in January.

Personnel Committee:

There being no report, the meeting moved forward.

President's Report:

There being no report, the meeting moved forward.

Action items

A motion was made by Dr. Kurtz to approve the consent calendar. It was seconded by Mr. Johnson. The motion was approved 7-0.

- Approve the minutes of November 2017 meeting.
- Approve the check register #590 through #629 and listed ACH transactions.
- Accept the Audited Financial Statements for the 2016-17 School Year that were completed by Sager, Swisher and Company, LLP.
- Accept the resignation (leave of absence) of Board Director, J. Michael Troutman.
- Approve the revised Evaluations for Students with Disabilities Policy.
- Approve the revised Child Find and Screening Policy.

Old Business

There being no discussion of old business, the meeting moved forward.

New Business

Mrs. Winder called for a motion to appoint Ed Jaroch fill the vacancy of left by Mr. Troutman for the remainder of his term. Dr. Kurtz presented the motion; the motion was seconded by Mrs. Neusbaum. Mrs. Winder called for a period of public comment. No members of the public provided comment. The motion was approved 7-0.

Mrs. Winder called for a motion to appoint Andre Johnston as Board Treasurer to replace Mr. Troutman. Mrs. Marek presented the motion; the motion was seconded by Mrs. Chase. Mrs. Winder again called for a period of public comment. No members of the public provided comment. The motion was approved 7-0.

Mrs. Winder adjourned the meeting at 5:52 PM.

Following the December meeting, Board Directors participated in a one hour Board Training, "Introduction to Special Education: Free appropriate Public Education, Least Restrictive Environment and Discipline", facilitated by Dr. Leigh Dalton, Esq. of Stock and Leader