

SYLVAN HEIGHTS SCIENCE CHARTER SCHOOL

Board of Trustees Meeting Minutes

Monday, January 23, 2017

Present:

Torrie Winder, J. Michael Troutman (arrived late), Elizabeth DuVall, Andre Johnston, Chad Hotsko (arrived late), Merita Marek, and Nancy Neusbaum. and Charles Kern were absent. Timothy Hess, Lori Lauver, Patricia Peffley and Jessica Nordai were also in attendance.

Call to Order:

The meeting was called to order by Mrs. Winder at 5:38 pm.

Approval of Agenda:

A motion was made to approve the amended agenda, by Mr. Troutman. It was seconded by Mr. Hotsko. The motion was approved 7-0.

Public Comment Period:

There were no public comments.

Staff Comment Period:

Resource teacher, Mrs. Peffley, briefly commented that she has observed that science has blossomed in the last year with the addition of a STEM lab, STEM Coordinator and Professional Development. She notices a difference in that students want to do science. The PBIS STEM incentives have also motivated the students interest in science.

Special Education teacher, Mrs. Nordai, briefly highlighted the Special Education Parent night that was held on Thursday, January 26, 2017.

Mrs. Lauver, STEM Coordinator, reported that the trout continue to grow ("Trout in the Classroom" project) and students are making thoughtful observations of their growth. She also reported on the status of recent grant applications, including the Ready to Learn Grant which facilitated the purchase of 15 iPads for use in the STEM lab.

Finance and Facilities Committee Report:

Mr. Hess reported that the transition has been initiated between Diana M. Reed & Associates, PC. After a few weeks, payroll processing and accounting procedures are operating smoothly.

Principal's Report:

Mr. Hess reviewed mid-year progress toward meeting annual school-wide goals.

By-Laws and Policies:

The By-Laws and Policy Committee met on January 10, 2017 at 5:30 PM. The committee reviewed the student attendance policy, which was presented to the Board for first reading.

Family Advisory Committee:

Mr. Hess reported that the Family Advisory Committee is organizing a Community Resource day on March 4, 2017 in collaboration with the Health and Wellness Committee. The Family Advisory Committee also committed to sponsoring an extra field trip for Kindergarten to Whitaker Center and first grade field trip to Hershey Gardens. The Committee will also sponsor transportation costs for a second grade field trip to Hershey Gardens.

Personnel Committee:

The Personnel Committee will meet on February 13, 2017. The committee will begin reviewing the personnel policies at this meeting.

President's Report:

There being no report, the meeting moved forward.

Action items

A motion was made by Mr. Hotsko to approve the consent calendar. It was seconded by Mrs. Neusbaum. The motion was approved 7-0.

- Approve of the Minutes of December 2016 meeting.
- Approve the check register #10814 through #10853 and listed ACH transactions.

Old Business

There being no discussion of old business, the meeting moved forward.

New Business

There being no discussion of new business, the meeting moved forward.

Mrs. Winder adjourned the meeting at 6:41 PM.