

Agenda

SHSCS BOARD OF TRUSTEES July Meeting

7/16/2018

5:30 PM-6:30 PM

Sylvan Heights Science Charter School

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE 5:30

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Torrie Winder, President			
Laura Kurtz, Vice President			
Merita Marek, Secretary			
Andre Johnson, Treasurer			
Carol Chase			
Elizabeth DuVall			
Ed Jaroch			
Tracey Jennings			
Shalla Miller			
Nancy Neusbaum			
Timothy Hess, Principal/CAO (non-voting)			
, Teacher (non-voting)			
, Teacher (non-voting)			

III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary agenda is submitted for Board approval.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES

B. PRINCIPAL

C. BY-LAWS AND POLICIES

D. FAMILY ADVISORY

E. PERSONNEL

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- a) Approve the minutes of June 2018 meeting.

2. FISCAL ITEMS

- a) Approve the check register #818 through #864 and listed ACH transactions.

3. PERSONNEL

- a) Accept the resignation of Mary Grissett-Havrilak, part-time Art Teacher, effective June 30, 2018.
- b) Accept the resignation of Kristen Lessing, Teacher, effective July 5, 2018.
- c) Ratify the hiring of Marlin Stevens as School Counselor effective August 13, 2018 with an annual salary of \$61,560.

- d) Approve salary stipends for 2 staff members, at the rate of \$25.00 per hour for 5 days each, to enter a large volume of books into library system and to shelve books prior to the start of the school year.

4. AGREEMENTS/CONTRACTS/POLICIES

- a) Approve the revised Student Code of Conduct Policy.
- b) Approve the Language Instruction Education Plan (“LIEP”) addressing the education of English Learners.
- c) Approve the Memorandum of Understanding between Harrisburg Bureau of Police and Sylvan Heights Science Charter School as required by the Safe Schools Act.
- d) Approve of policy #827, Conflict of Interest, and waive Policy 006 requirements for a first reading, as recommended by Administration subject to final review and approval by the School’s Solicitor.

END OF CONSENT CALENDAR

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS

C. NEW BUSINESS

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, August 20, 2018
Monday, September 17, 2018
Monday, October 15, 2018 (Annual Meeting)
Monday, November 19, 2018
Monday, December 17, 2018
Monday, January 28, 2019
Monday, February 25, 2019
Monday, March 18, 2019
Monday, April 15, 2019
Monday, May 20, 2019
Monday, June 17, 2019

*Meetings are open to the public and will be held at
Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*
In accordance with Act 84 of 1986, (The Sunshine Act) 65PS279 public notice is hereby
given

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Thursday, October 4, 2018
Thursday, December 6, 2018
Thursday, February 7, 2019
Thursday, April 4, 2019
Thursday, June 6, 2019

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Tuesday, September 11, 2018
Tuesday, November 13, 2018
Tuesday, January 15, 2019
Tuesday, March 12, 2019
Tuesday, May 14, 2019

Personnel Committee: (meetings are held at 5:30 PM)

Tuesday, October 9, 2018
Tuesday, December 11, 2018
Tuesday, February 12, 2019
Tuesday, April 9, 2019
Tuesday, June 11, 2019

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