

SYLVAN HEIGHTS SCIENCE CHARTER SCHOOL

Board of Trustees Meeting Minutes

Monday, March 20, 2017

Present:

Laura Kurtz, Carol Chase, Elizabeth DuVall, Andre Johnston, Chad Hotsko (present by way of phone conference), Merita Marek, and Nancy Neusbaum were present. Torrie Winder, Yolanda Haywood, J. Michael Troutman, Charles Kern and Shalla Miller were absent. Timothy Hess, Anu Reynolds and Lori Lauver were also in attendance. Attorney Brook Say was present, representing Stock and Leader.

Call to Order:

The meeting was called to order by Dr. Kurtz at 5:35 pm in the absence of the Board President.

Approval of Agenda:

A motion was made to approve the agenda, by Mrs. Neusbaum. It was seconded by Mrs. Chase. The motion was approved 7-0.

Public Comment Period:

There were no public comments.

Staff Comment Period:

STEM Coordinator, Mrs. Lauver, provided updates regarding upcoming field experiences and the Trout in the Classroom Project.

Finance and Facilities Committee Report:

Mr. Hess reported that business management services provided by Diana M. Reed & Associates, PC are operating both efficiently and smoothly.

Principal's Report:

Mr. Hess reported on parent conferences which were held on March 9 & 10, 2017. He also reported on upcoming programming with naturalist Jack Hubley and participation in the 500 Men Reading day. Mr. Hess updated the Board on the recent Administrative Review of the Food Service Program and corresponding status of required Corrective Action steps. Mr. Hess shared that recent testing of the School water supply indicates a "non-detectable" level of lead particles, indicating that the water is safe for students and

staff to drink. Mr. Hess also provided reviewed updated enrollment and discipline statistics.

By-Laws and Policies:

There being no report, the meeting moved forward.

Family Advisory Committee:

There being no report, the meeting moved forward.

Personnel Committee:

There being no report, the meeting moved forward.

President's Report:

There being no report, the meeting moved forward.

Action items

A motion was made by Mrs. Marek to approve the consent calendar. It was seconded by Mr. Hotsko. The motion was approved 7-0.

- Approve of the Minutes of February 2017 meeting.
- Approve the check register #10899 through # 10922 and listed ACH transactions.
- Approve of the amended school calendar, assigning Thursday, April 13, 2017 (full day), Monday, April 17, 2017 (full day) and Friday, June 2, 2017 (12:30 dismissal) as Snow Make-up Days for students and Tuesday, June 6, 2017 as a Snow Make-Up Day for staff.

Old Business

There being no discussion of old business, the meeting moved forward.

New Business

There being no discussion of new business, the meeting moved forward.

Dr. Kurtz adjourned the meeting at 5:54 PM.