

# SYLVAN HEIGHTS SCIENCE CHARTER SCHOOL

## Board of Trustees Meeting Minutes

Monday, May 21, 2018

### **Present:**

Torrie Winder, Laura Kurtz, Andre Johnson, Elizabeth DuVall, Ed Jaroch, Tracey Jennings, and Nancy Neusbaum were present. Merita Marek, Carol Chase, and Shalla Miller were absent. Timothy Hess, Brooke Say (Solicitor), Anu Reynolds (Teacher), Mary Anderson (Teacher) and Mrs. Lauver (STEM Coordinator) were also in attendance.

### **Call to Order:**

The meeting was called to order by Mrs. Winder at 5:36 pm.

### **Approval of Agenda:**

Mrs. Neusbaum made a motion to approve the agenda. It was seconded by Mrs. Jennings. The motion was approved 7-0.

### **Public Comment Period:**

There were no public comments, the meeting moved forward.

### **Staff Comment Period:**

There were no staff comments, the meeting moved forward.

### **Finance and Facilities Committee Report:**

There being no report, the meeting moved forward.

### **Principal's Report:**

Mr. Hess reported that Terra Nova test was administered to all first through fourth grade students during the week of May 7-11, 2018. Mr. Hess reviewed changes to the employee health care plan for the 2018-19 fiscal year, and recommending continuing with the plan from the previous year. Mr. Hess reported on upcoming events, including fourth grade graduation on May 31, 2018 as well as student field trips to Fort Hunter on May 23, 24, 29 and 30, 2018. Mr. Hess provided a brief overview of the PA Future Ready index. Mr. Hess reported that during the summer months, Administration will focus specifically on reviewing and updating school-wide safety plans, which will be presented to the Board for final approval. Mr. Hess reported that a Comprehensive Planning team review meeting will be scheduled in June in preparation for beginning the

third year of the plan. Academic goals will be the primary focus. Mr. Hess also distributed updated enrollment statistics.

### **By-Laws and Policies:**

Dr. Krutz indicated that the By-Laws and Policies Committee met on Tuesday, May 8, 2018 at 5:30 PM. At the meeting, the Committee reviewed editorial changes of reference information for Special Education Policies 113, 113.2, 113.3 and 113.4 to reference 22 Pa. Code Ch. 711, and recommends Board approval.

### **Family Advisory Committee:**

There being no report, the meeting moved forward.

### **Personnel Committee:**

Dr. Kurtz reported that the Personnel Committee is scheduled to meet on Tuesday, June 11, 2018 at 5:30 PM.

### **President's Report:**

There being no report, the meeting moved forward.

### **Action items**

A motion was made by Dr. Kurtz to approve the consent calendar. It was seconded by Mrs. Jennings. The motion was approved 7-0.

- Approve the minutes of April 2018 meeting.
- Approve the check register #738 through #764 and listed ACH transactions.
- Approve the 2018-19 general fund budget.
- Approve of editorial changes of reference information for Special Education Policies 113, 113.2, 113.3 and 113.4 to reference 22 Pa. Code Ch. 711, and waiver of Policy 006 requirements for a first reading, as recommended by Administration.
- Accept the first reading of the revised Student Educational Records Confidentially -Student with Disabilities Policy.
- Affirm the continuation of Attorney Brooke D. Say of Stock and Leader as School Solicitor for the 2018-19 school year.

### **Old Business**

There being no discussion of old business, the meeting moved forward.

**New Business**

There being no discussion of new business, the meeting moved forward.

Mrs. Marek adjourned the meeting at 5:56 PM.