

SYLVAN HEIGHTS SCIENCE CHARTER SCHOOL

Board of Trustees Meeting Minutes

Monday, March 21, 2016

Present:

Torrie Winder, Yolanda Haywood, Samuel Giannelli, Tiffani Chambers, Elizabeth DuVall, Laura Kurtz, Merita Marek, J. Michael Troutman and Nancy Neusbaum (arriving late) were in attendance. Chad Hotsko was absent. Timothy Hess and Lori Lauver were also in attendance.

Call to Order:

The meeting was called to order by Mrs. Winder at 5:30 pm in the absence of the president.

Approval of Agenda:

A motion was made to approve the agenda, by Mr. Giannelli. It was seconded by Mr. Troutman. The motion was approved 8-0.

Public Comment Period:

There were no public comments, the meeting moved forward.

Staff Comment Period:

There were no staff comments, the meeting moved forward.

Finance and Facilities Committee Report:

Mr. Giannelli asked if there were any questions regarding the Check Register which was previously distributed with the Board packet. There being no questions, the meeting moved forward.

Principal's Report:

Mr. Hess briefly reviewed his Principal's report. Additionally, academic data from the recently administered quarterly Reading Benchmark Assessment, content of three new policies, By-Law amendments which were developed to address recommendations of the Auditor General's recent audit report, and current enrollment statistics was presented.

In response to Mrs. Marek's inquiry last month, Mr. Hess briefly reviewed the status and content of the Mindfulness Initiative and circulated a copy of the curriculum workbook used by students.

By-Laws and Policies:

Matters relating to By-Laws and policy were presented and discussed during the Principal's report. There being no additional report, the meeting moved forward.

Community Relations:

There being no report, the meeting moved forward.

Family Advisory Committee:

Mrs. Winder reported on upcoming Family Advisory Committee activities including plans to recognize Staff during Teacher Appreciation Week in May, committee discussion regarding "Life After Sylvan" and Graduation.

Resource and Development:

There being no report, the meeting moved forward.

Personnel Committee:

There being no report, the meeting moved forward.

President's Report:

In the absence of the President and there being no report, the meeting moved forward.

Action items

A motion was made by Mr. Giannelli to approve the consent calendar and was seconded by Mrs. Chambers. The motion was approved 9-0.

- Approve of the minutes of February 2016 Board Meeting
- Approve the check register #10451 through #10496, online bank check with Substitute Teaching Service #1013, and listed ACH transactions.
- Approve the "Child Abuse Policy".
- Approve the "Educator Misconduct".
- Approve of first reading of Policy 000 (relating to Board Policy/Procedure/Administrative Regulations), Policy 601 (Budget Planning), and Policy 602 (Budget Preparation) as recommended by our school solicitor in response to recommendations made by the Auditor General's Office in the Performance Audit.

- Approve of a first reading of suggested changes to the Bylaws as recommended by our school solicitor in response to recommendations made by the Auditor General's Office.
- Approve the 2016-17 school year calendar.

Old Business

There being no old business, the meeting moved forward.

New Business

There being no new business, the meeting moved forward.

Mrs. Winder adjourned the meeting at 6:16 PM.