

# **SYLVAN HEIGHTS SCIENCE CHARTER SCHOOL**

## **Board of Trustees Meeting Minutes**

**Monday, July 20, 2015**

### **Present:**

Chad Hotsko, Warren Persak, Torrie Winder, Samuel Giannelli, Tiffani Chambers, Yolanda Haywood, Laura Kurtz, Merita Marek, and J. Michael Troutman were in attendance. Nancy Neusbaum was absent. Timothy Hess was also in attendance.

### **Call to Order:**

The meeting was called to order by Mr. Hotsko at 5:29 pm.

### **Approval of Agenda:**

A motion was made to approve the agenda, by Mr. Hotsko. It was seconded by Mr. Troutman. The motion was approved 9-0.

### **Public Comment Period:**

There were no public comments, the meeting moved forward.

### **Staff Comment Period:**

There were no staff comments, the meeting moved forward.

### **Finance and Facilities Committee Report:**

There being no report, the meeting moved forward.

### **Principal's Report:**

Mr. Hess reviewed his Principal's report. Additional, Mr. Hess presented statistics on student attendance, parent volunteer hours, parental participation at monthly curriculum nights, and student discipline data. Mr. Hess reviewed the annual school-wide goals. The goals are to improve Overall school Discipline by 10% by reducing the number of students receiving multiple referrals for minor misconduct by 10% (to 36%) while maintaining or reducing the percentage of students receiving multiple major misconduct referrals (10% or less); to increase Parental Involvement/ Participation by 10% with respect to attendance at parent curriculum nights (to 40%) and volunteer commitments (to 82%); and to increase Student Achievement to an average of 70% across all performance measures.

**By-Laws and Policies:**

There being no report, the meeting moved forward.

**Community Relations:**

There being no report, the meeting moved forward.

**Family Advisory Committee:**

There being no report, the meeting moved forward.

**Resource and Development:**

There being no report, the meeting moved forward.

**Personnel Committee:**

The Board president reported that exit interviews would be conducted in the coming week.

**President's Report:**

There being no report, the meeting moved forward.

**Action items**

A motion to approve was made by Mr. Giannelli to approve the consent calendar as recommended and was seconded by Mr. Persak. The motion was approved 9-0.

- Approve of the minutes of June 2015 Board Meeting
- Approve the check register #10132 through #10183, with listed ACH transactions.
- Accept the resignation of Lisa Irving, 4th grade teacher.
- Approve of the revised job description for the Receptionist position.
- Approve the "Suicide Awareness, Prevention and Response Policy, #819" to fulfill requirements of Act 71 related to suicide awareness and prevention.
- Approve of the repair of audio/video computer connections in the Multi-purpose room and the addition of an additional connection inside the server room by J.P.Lilley in the amount of \$869.50." to better support and provide flexibility of use of the projection equipment for assemblies, professional development, parent meeting and large group student presentations.
- Approve of the food service contract with The Nutrition Group at Central Dauphin School District to provide student breakfast and lunch at a cost of \$1.855 and \$2.748 respectively.

**Old Business**

There being no old business, the meeting moved forward.

**New Business**

There being no new business, the meeting moved forward.

A motion was made to adjourn the meeting at 6:32 pm by Mr. Hotsko. The motion was approved 9-0.