

# Agenda

## SHSCS BOARD OF TRUSTEES September Meeting

9/18/2017

5:30 PM-6:30 PM

Sylvan Heights Science Charter School

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### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE 5:30

### II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Torrie Winder, President			
Laura Kurtz, Vice President			
Yolanda Haywood, Secretary			
J. Michael Troutman, Treasurer			
Carol Chase			
Elizabeth DuVall			
Andre Johnson			
Chad Hotsko			
Merita Marek			
Shalla Miller			
Nancy Neusbaum			
Timothy Hess, Principal/CAO (non-voting)			
, Teacher (non-voting)			
, Teacher (non-voting)			

### III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary agenda is submitted for Board approval.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

### IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

*The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.*

## **V. COMMENT PERIOD**

### **A. Public**

### **B. Staff**

## **VI. REPORTS**

### **A. FINANCE AND FACILITIES**

### **B. PRINCIPAL**

### **C. BY-LAWS AND POLICIES**

### **D. FAMILY ADVISORY**

### **E. PERSONNEL**

### **F. PRESIDENT**

## **VII. ITEMS FOR BOARD ACTION**

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

### **A. CONSENT CALENDAR**

#### **1. APPROVAL OF BOARD MINUTES**

- a) Approve the minutes of August 2017 meeting.
- b) Approve the minutes of the September 12, 2017 By-Laws and Policy Committee meeting.

#### **2. FISCAL ITEMS**

- a) Approve the check register #11117 through # 11133, #500 through #524 and listed ACH transactions.

#### **3. PERSONNEL**

- a) Ratify the hiring of Mrs. Jaqueline Miller as Instructional Assistant effective September, 2017 with annual salary of \$23,139.
- b) Accept the resignation of food server Vanessa Cruz effective September 8, 2017.
- c) Ratify the hiring of Rosemary Rodriguiz as food server effective September 11, 2017 at an hourly rate of \$10.80.

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#### **4. AGREEMENTS/CONTRACTS/POLICIES**

- a) Approve the revised Personnel Policies.
- b) Approve the IDEA-B sub-grant agreement with CAIU for the 2017-18 school year.

### **END OF CONSENT CALENDAR**

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

#### **B. OLD BUSINESS**

Nominations

Board Membership Updates:

- **Torrie Winder**, 2nd term expires October 2018, currently in 1<sup>st</sup> of 2 year term as Board President (parent)
- **Laura Kurtz**, 2nd term expires October 2019, currently in 1<sup>st</sup> of 2 year term as Board Vice President
- **Yolanda Haywood**, 2nd term expires October 2019, currently in 2<sup>nd</sup> of 2 year term as Board Secretary
- **J. Michael Troutman**, 2nd term expires October 2018, currently in 1<sup>st</sup> of 2 year term as Board Treasurer
- **Carol Chase**, 1<sup>st</sup> term expires in October of 2019
- **Elizabeth DuVall**, 1<sup>st</sup> term expires in October of 2019 (nominated February 2016) (parent)
- **Andre Johnson**, 1<sup>st</sup> term expires in October of 2019 (parent)
- **Merita Marek**, 2nd term expires October 2018
- **Shalla Miller**, 1<sup>st</sup> term expires in October of 2019 (parent)
- **Nancy Neusbaum**, 2nd term expires October 2020
- **Chad Hotsko**, 2nd term expired in October 2016, currently serving additional year as immediate past President of the Board

Charter Renewal Update

#### **C. NEW BUSINESS**

### **VIII. ADJOURNMENT**

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# BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, October 16, 2017 (Annual Meeting)  
Monday, November 20, 2017  
Monday, December 18, 2017  
Monday, January 22, 2018  
Monday, February 26, 2018  
Monday, March 19, 2018  
Monday, April 16, 2018  
Monday, May 21, 2018  
Monday, June 18, 2018

*Meetings are open to the public and will be held at  
Sylvan Heights Science Charter School, 915 South 13<sup>th</sup> Street, Harrisburg, PA 17104*

In accordance with Act 84 of 1986, (The Sunshine Act) 65PS279 public notice is hereby  
given

## BOARD OF TRUSTEE COMMITTEE MEETINGS

**Finance & Faculties Committee:** (meetings are held at 6:00 PM)

Thursday, October 5, 2017  
Thursday, December 7, 2017  
Thursday, February 1, 2018  
Thursday, April 5, 2018  
Thursday, June 7, 2018

**By-Laws & Policy Committee:** (meetings are held at 5:30 PM)

Tuesday, November 14, 2017  
Tuesday, January 9, 2018  
Tuesday, March 13, 2018  
Tuesday, May 8, 2018

**Personnel Committee:** (meetings are held at 5:30 PM)

Tuesday, October 10, 2017  
Tuesday, December 12, 2017  
Tuesday, February 13, 2018  
Tuesday, April 10, 2018  
Tuesday, June 12, 2018

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