

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES

B. PRINCIPAL:

Mrs. Roth would like to remind families that December 21, 2018 will be an early dismissal for all students. Students are slated to return from Holiday Break on January 3, 2019. School staff is scheduled to return on January 2, 2018 for a Professional Development day. Note: Our school building will be operating with very limited hours during the holiday break.

We are also in the process of preparing for Holidays Around the World. On Thursday and Friday, December 20th and 21st, our students will be traveling to Israel, United Kingdom, the Netherlands, France and the United States. Mrs. Roth would like to thank all of the parent, staff and student volunteers in advance for their help and hard work in bringing this worthwhile school event to fruition.

Additionally, we are happy to announce that our students earned their PBIS reward for November. As a result, on Friday, December 7, 2018, students were allowed to bring a non-electronic game to play in the classroom.

C. BY-LAWS AND POLICIES

D. FAMILY ADVISORY

E. PERSONNEL

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- a) Approve the minutes of November 2018 meeting.

2. FISCAL ITEMS

- a) Approve the check register #991 through #1010 and listed ACH transactions.

3. PERSONNEL

- a) Ratify the promotion of Sarabeth Mazzurco to the position of teacher with an annual salary of \$39,287.00, effective December 3, 2018.
- b) Approve the transfer of up to fifteen (15) days of unused PTO (Paid Time Off/Sick Leave) for recently hired teachers from prior public school employment to their available PTO balances, provided documentation of unused PTO has been received from their previous school employer.
- c) Approve the hiring of Sacha Garns to the part-time position of Cafeteria Aide with an hourly wage of \$10.80, effective January 3, 2018 (pending the receipt of current clearances).
- d) Approval of the stipend adjustment for Jessica Melhorn from 10.30/hr. to \$13.20/hr.

4. AGREEMENTS/CONTRACTS/POLICIES

- a) Accept the revised Policy 903 Public Participation in Board Meetings.
- b) Accept the revised Policy 246 Student Wellness.
- c) Accept the proposal from H.B. McClure to repair one of the HVAC units at a cost of \$999.00.
- d) Fire Prevention Code Inspection Report Notice to Correct Violations issued 12/13/118. Note: Building Found to be in compliance. The following items need to be corrected: Emergency Lights Out, Emergency lights broken, and Knox Box needs to be updated and lowered.

END OF CONSENT CALENDAR

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS

C. NEW BUSINESS

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, January 28, 2019
Monday, February 25, 2019
Monday, March 18, 2019
Monday, April 15, 2019
Monday, May 20, 2019
Monday, June 17, 2019

*Meetings are open to the public and will be held at
Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*
In accordance with Act 84 of 1986, (The Sunshine Act) 65PS279 public notice is hereby
given

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Thursday, February 7, 2019
Thursday, April 4, 2019
Thursday, June 6, 2019

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Tuesday, January 15, 2019
Tuesday, March 12, 2019
Tuesday, May 14, 2019

Personnel Committee: (meetings are held at 5:30 PM)

Tuesday, February 12, 2019
Tuesday, April 9, 2019
Tuesday, June 11, 2019

*These meetings are open to the public and will be held at
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