



## V. COMMENT PERIOD

### A. Public

### B. Staff

## VI. REPORTS

### A. FINANCE AND FACILITIES

#### Finance Committee Meeting:

**Attendees:** Ed Jaroch, Andre Johnson, Susan Roth, Jessica Nordai, Ed Jaroch and Kelley Lorenzetti (Business Office)

**Meeting Date:** June 6, 2019

#### Action Items Discussed:

- 1) Received the Sylvan Heights Science Charter School Feasibility Proposal completed by McKissick Architecture, Trina L. Gribble, ASA, LEED AP.
- 2) Recommendation to continue certified public accounting services via Sager, Swisher and Company, LLP.
- 3) Recommendation of continued research our School Breakfast/Lunch accounting system.
- 4) Recommended research of internet providers.
- 5) Reviewed proposed 2019-2020 proposed school budget
- 6) Recommended budget for review by Dr. Wayne McCullough, Pennsylvania Association of School Business Office.

### B. PRINCIPAL:

- 1) 2019-2020: Summer hours posted summer hours of operation:
  - Monday – Thursday 8:00 – 3:30
  - Friday 8:00 – 12:30
  - Closed July 4<sup>th</sup> and 5<sup>th</sup>.
- 2) Parent Engagement Survey results and school climate.
- 3) Stem Updates: Carnegie STEM Excellence Pathways Workshops and strategic planning: The Carnegie STEM Excellence Pathway initiative. SHSCS is in the process of creating a team to take place in these training events.
- 4) Multi-Tiered System of Support (MTSS): SHSCS is in the process of creating a team so that we may take part in these training events. The training will help our school to provide all students with the academic and behavioral supports they need to be successful.

### **C. BY-LAWS AND POLICIES**

No meeting.

### **D. Family Advisory Committee:**

The Family Advisory Committee will reconvene in September 2019.

### **E. PERSONNEL**

No meeting.

### **F. PRESIDENT**

## **VII. ITEMS FOR BOARD ACTION**

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

### **A. CONSENT CALENDAR**

#### **1. APPROVAL OF BOARD MINUTES**

- a) Approve the minutes of the May 2019 meeting.

#### **2. FISCAL ITEMS:**

- a) Approval of Sager, Swisher and Co for audit of financial records and preparation of form 990 in the amount of \$9,075.
- b) Approval of Carnegie STEM Excellence Pathway Workshops in the amount of \$1,250.
- c) Approve the proposed quote from J.L. Williams & Sons Carpet Cleaning for tile and grout cleaning in the amount of \$787.00; and carpet cleaning services for classrooms, hallways and offices in the amount of \$1,624.
- d) Approval of the recommended budget transfers the 2018-2019 budget.
- e) Approval of check number 1162 – 1209 from the 5-8-19 to 5-30-19 transaction report and the listed ACH transactions for the month of May.
- f) Approval of the 2019-2020 School Year Budget.

#### **3. PERSONNEL:**

- a) Accept the retirement Diane Frampton, 2<sup>nd</sup> Grade Teacher per her letter dated June 3, 2019.
- b) Approve the hiring of Kelly Cropper in the role of 2<sup>nd</sup> Grade Teacher effective August 1, 2019.

#### **4. AGREEMENTS/CONTRACTS/POLICIES**

- a) Approve of the second reading of Uniform and School Attire Policy Number 221.
- b) Approve the cancellation of Walker's Maintenance Cleaning School Contract effective June 20, 2019. Note: Walker Maintenance will remain on file for Emergency On-call repairs.
- c) Approval of the Multi-Tiered System of Support (MTSS) Commitment Letter with the CAIU and 2019-2020 school year cohort participation.
- d) Approval of the Carnegie Stem Excellence Pathways 2019-2020 School Year cohort participation with the CAIU.

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

#### **B. OLD BUSINESS**

#### **C. NEW BUSINESS**

Create a schedule of Board of Trustee Committee Meetings.

### **VIII. ADJOURNMENT**

## **BOARD OF TRUSTEE MEETINGS**

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 22, 2019  
Monday, August 26, 2019  
Monday, September 23, 2019  
Monday, October 28, 2019  
Monday, November 25, 2019  
Monday, December 16, 2019  
Monday, January 27, 2020  
Monday, February 24, 2020  
Monday, March 23, 2020  
Monday, April 27, 2019  
Monday, May 18, 2020  
Monday, June 22, 2020

*Meetings are open to the public and will be held at  
Sylvan Heights Science Charter School, 915 South 13<sup>th</sup> Street, Harrisburg, PA 17104*  
In accordance with Act 84 of 1986, (The Sunshine Act) 65PS279 public notice is hereby  
given

## **BOARD OF TRUSTEE COMMITTEE MEETINGS**

**Finance & Faculties Committee:** (meetings are held at 6:00 PM)

Dates to be announced

**By-Laws & Policy Committee:** (meetings are held at 5:30 PM)

Dates to be announced

**Personnel Committee:** (meetings are held at 5:30 PM)

Dates to be announced

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Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*