

Agenda

SHSCS BOARD OF TRUSTEES September Meeting

9/23/19
5:30 PM

Sylvan Heights Science Charter School

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE 5:30

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Laura Kurtz, President			
Ed Jaroch, Vice President			
Elizabeth DuVall, Secretary			
Andre Johnston, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Margaret Burton Connors			
Nancy Neusbaum			
, Teacher (non-voting)			
, Teacher (non-voting)			

III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary agenda is submitted for Board approval.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES:

Meeting Date: September 9, 2019: SHSCS Finance and Facilities Committee Meeting

Attendees: Ed Jaroch, Andre Johnson, Susan Roth, and Lori Lauver

Invited Guest: Steven Stoner, CAIU Technology Department- Discussed eRate and other CAIU Services

Verified we have insurance coverage for Board Members and check signers.

B. PRINCIPAL:

- Unexcused attendance, tardies and early dismissals policy revision updates (see attached attendance policy).
- Student/Parent Handbook
- Current Enrollment
- Family Engagement Activities Upcoming Calendar Events: Doors open at 5:30; Programs begin at 6:00 PM
 - Back to School and Information Night was held on September 5, 2019
 - Internet Safety Parent Information Night was held on September 12 2019 (see brochure)
 - Family Math Night for Grades 3 and 4 is scheduled for October 3, 2019
 - Comprehensive Plan- Year 1 Presentation and Discussion: October 17, 2019
 - Family Math Night for Grades K-1-2 is scheduled for October 24, 2019
- School Assemblies and Programs
 - Internet Safety K-4 Assembly was held on September 9, 2019
 - Picture Day: October 10, 2019
 - Fire Safety Awareness Assembly: October 10, 2019
- Multi-Tiered System of Support (MTSS):
 - Team Members: Mr. Furry, Mrs. Overdorf, Mrs. Roth, Ms. Witmer, Mr. Elbert
 - Attended networking meeting held on September 10, 2019
 - Current achievement = 60% proficient per 2019 year end benchmark measures; Goal- to raise achievement to 80%.
 - Roll out to all staff- October 14th during Professional Development
- Feasibility Study Important Dates:
 - October 14, 2019- Building Survey
 - November 25, 2019- Presentation to the Board

- Pennsylvania Coalition of Public Charter Schools 2019 Annual Conference: October 9-11, 2019; Act 55 Board Training provided by the PCPCS on October 9th from 9-2.
 - <http://pacharters.org/conference/>

C. BY-LAWS AND POLICIES

No meeting.

D. Family Advisory Committee:

First Meeting of the school year was held on September 16, 2019. The following officers were elected:

President: Dorian Wellington
Vice President: Erica Monroe
Treasurer: Charles Finley, Jr.
Secretary: Lateefah Battle

E. PERSONNEL

No meeting.

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- a) Approve the minutes of the August 2019 meeting.

2. FISCAL ITEMS:

- a) Approval of check number 1254, 1256-1290, 1303 and the listed ACH transactions for the month of August.
- b) Approval of Susan Roth, Principal as a check signer on the Citizens’ Bank Account.

3. PERSONNEL:

- a) Accept the termination of Janet Scott, Instructional Assistant, effective August 30, 2019.
- b) Approve the hiring of Cierra Ross in the role of Instructional Assistant for a salary of \$24,145, with a start date of September 9, 2019

- c) Approve the hiring of Betty Fox in the role of Instructional Assistant, for a salary of \$24,145, with a start date of September 18, 2019.

4. AGREEMENTS/CONTRACTS/POLICIES

- a) Approve the membership for PA Coalition of Public Charter Schools

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS

C. NEW BUSINESS

Adding additional check signers.

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 22, 2019
Monday, August 26, 2019
Monday, September 23, 2019
Monday, October 28, 2019
Monday, November 25, 2019
Monday, December 16, 2019
Monday, January 27, 2020
Monday, February 24, 2020
Monday, March 23, 2020
Monday, April 27, 2019
Monday, May 18, 2020
Monday, June 22, 2020

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Monday, August 12, 2019 (joint with Personnel)
Monday, September 9, 2019
Monday, October 14, 2019
Monday, November 11, 2019
Monday, January 13, 2020
Monday, February 10, 2020
Monday, March 9, 2020
Monday, April 6, 2020
Monday, May 4, 2020
Monday, June 8, 2020

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Thursday, November 7, 2019
Thursday, February 6, 2020
Thursday, April 2, 2020

Personnel Committee: (meetings are held at 5:30 PM)

Monday, August 12, 2019 (joint with Finance at 6:00)
Wednesday, October 16, 2019
Wednesday, January 15, 2020
Wednesday, March 18, 2020
Wednesday, May 6, 2020

*These meetings are open to the public and will be held at
Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.