

SYLVAN HEIGHTS SCIENCE CHARTER SCHOOL

Board of Trustees Meeting Minutes

Monday, February 25, 2019

Present:

Ed Jaroch, Elizabeth DuVall, Lyndsay Bryce, Andre Johnston, Margaret Burton Conner, Nancy Neusbaum, Torrie Winder, Tracey Jennings and Amechie Walker were present. Laura Kurtz, Margaret Burton Conner were absent. Susan Roth (Interim Principal), Mrs. Lauver (STEM Coordinator) Mrs. Nordai, also attended.

Call to Order:

The meeting was called to order by Ed Jaroch at 5:39 pm.

Approval of Agenda:

Mr. Jaroch made a motion to approve the agenda. It was seconded by Mr. Walker. The motion was approved 9-0.

Recognition of Guest and Scheduled Speakers:

There being no guest or scheduled speakers present, the meeting moved forward.

Public Comment Period:

There were no public comments, the meeting moved forward.

Staff Comment Period:

There were no staff comments.

Finance and Facilities Committee Report:

Andre Johnston spoke about the audit report. Discussion regarding how the school's money is handled through various bank accounts. Ed Jaroch talked about pension liability. Taxes are up to date and filed.

Principal's Report:

Mrs. Roth started by reporting on the weather cancellations. She stated that we have 6 snow make up days and that the calendar needed to be adjusted. Also that conferences needed to be adjusted to the last week of March.

On March 6, 2019 we have the 500 Man reading coming to read to the students. Also we have Sunshine McCrae to speak to the 3rd and 4th grade students. She is a high school basketball star and will address the children regarding achievement, sportsmanship, leadership, school attendance etc.

Mrs. Roth stated that due to weather, some of the committees had not been able to meet. The Tier 1, PBIS committee had met focusing on 2nd grade transition and incentives to make it go a little smoother. K-2 Reading intervention will be implementing the new 95% curriculum. Safety committee also met to discuss finding new training. We currently use Safety Care however they are located in Williamsport and it's too far to travel for training. Mrs. Nordai is currently the only trainer. Safe Crisis management is located in Mechanicsburg and offers training during the summer. We will send two to three personnel for training and they will be able to train the rest of the staff.

This calendar year we are required to do Safety & Security Drills. We have already met with the police department and they have approved our plan.

Mr. Roth reported on the One Call system. She proposed the quote for the emergency lighting. She also spoke about the new security system that will be installed in the front office to better track visitors to the school.

By-Laws and Policies:

No report. Next meeting is March 12, 2019

Family Advisory Committee

Talent show is planned for a March 21, 2019 at Foose School. Practices will take place on Wednesday and Friday after school from 4:00pm to 6:00pm.

In April, the FAC is planning a PSSA breakfast on Saturday as a way for students and their families to get excited for PSSAs.

Personnel Committee:

Meeting scheduled Tuesday, February 12 was cancelled due to weather. An executive meeting will follow this meeting tonight to discuss a personnel issue.

President's Report:

No reports

Action items:

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- a) Approval the minutes of January 2019 meeting.
- b) Approval the financial statement ending June 30, 2018 prepared by our accountant. Mr. Walker motioned to approve, Mrs. Neusbaum 2nded, Motion approved 9-0

2. FISCAL ITEMS

- a) Due to the significant number of recent snow days, the February check register will be reviewed at the March Board meeting.

3. PERSONNEL

4. AGREEMENTS/CONTRACTS/POLICIES

- c) Accept proposal from Flook Inc for emergency lighting for \$3685.00
- d) Accept proposal for 95% Group, 1 set or advanced phonics lesson library for \$1500.00
- e) Accept proposal for School Gate Guardian for a school visitor management system for \$1694.00
- f) Accept proposal for three staff members to complete Safe Crisis Management training for \$3897.00

Old Business:

No old business

New Business:

No new business

Adjourned: Ed Jaroch adjourned the meeting at 6:06pm