

Agenda

Revised

SHSCS BOARD OF TRUSTEES December 21, 2020 Meeting

December 21, 2020
5:30 PM-6:30 PM

Sylvan Heights Science Charter School

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Please rise for a moment of silence followed by the Pledge of Allegiance.

Can we have Roll Call:

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Ed Jaroch, President			
Margaret Burton Conners, Vice President			
Elizabeth DuVall, Secretary			
Merita Marek,			
Andre Johnston, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Debra Simpson-Buchanan			
Laura Kurtz, former president			
, Teacher (non-voting)			
, Teacher (non-voting)			

III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary agenda is submitted for Board approval.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:
Result:

IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

Nicole A. Marshall was formally introduced to the Board as a candidate for Board membership, Parent Representative Board Director.

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES:

Next meeting scheduled for February 7, 2021.

B. PRINCIPAL:

- Updates/revisions due to COVID-19:
 - Attestation Ensuring Implementation of Mitigation Efforts: Sylvan Heights will continue to use a fully remote learning model until Dauphin County is no longer experiencing Substantial disease transmission for two consecutive weeks. As of Friday, December 18th, Dauphin County reported a weekly average of 20.6% positivity and 545.3 cases per 100,000.
 - Sylvan Heights has had one confirmed positive case of COVID-19. The School communicated with the Pennsylvania Department of Health to ensure that all applicable protocols were followed.
 - Limited in-person Special Education and English Language Assessments are in the process of being scheduled during the month January in the school's Library. Students and CAIU contracted staff will enter/exit the Library via the side deck entrance.
 - Sylvan Heights' staff will be handing out Grab and Go breakfast and lunch items on Tuesday, December 22nd and again in January on Tuesdays and Thursdays.

- Snow days/school calendar: Sylvan Heights' staff and students continued to work/learn online during the most recent snow event. Therefore no changes are needed to the school calendar.
- Attendance: After careful consideration, while students are participating via online/remote instruction, students will be considered present as long as the student has completed at least 50% of all assigned work for that day. Students should still complete all assigned work for the purposes of learning and grading.
- Comprehensive Plan Consideration and Inclusion: Sylvan Heights submitted public comments to Harrisburg City Council in relation to a new comprehensive plan for the City.
- Student/Parent Handbook: Development of new policies- Policy 215 Promotion and Retention; Policy 220 Student Expression/Distribution of Posting Materials, and Policy 235.1 Surveys.
- Digital Citizenship Curriculum: Ms. Lauver, STEM Coordinator and Ms. Overdorf, Specials Teacher have teamed up to teach Digital Citizenship to all K-4 students. See the following link for more information on this nationally vetted curriculum: <https://www.common sense.org/education/digital-citizenship/curriculum>
- Interim Progress Reports were mailed to all students families during the week of December 14, 2020. This allows parents the opportunity to view their child's mid-marking period grade and also provides the student the opportunity to improve their grades.
- Parent internet security tools: As part the school's ongoing efforts to maintain student safety, the school has activated parent tools within Securly, one of our web-filtering services, to further keep families informed about online activities that their child is participating in on their school-issued device. Third and fourth grade parents should have receive a welcome email containing information about parent features available through Securly over the past week-end. Kindergarten through grade 2 parents should receive the email within the next few days. Once activated, each Monday parents will receive an email containing the previous week's history of their child's online activity on his/ her school device. Supporting information is being mailed to all families during the week of December 21, 2020. Additional information can be found on the school's website at www.shscs.org.
- Facilities Updates:
 - Sylvan Heights; Food Inspection was conducted on December 15, 2020 by the City of Harrisburg. No findings were noted.
 - Recommendation of the installation of exterior lighting by Flook Inc., for a total of \$4,809.00.

C. BY-LAWS AND POLICIES:

Next Meeting: Scheduled for January 14, 2020 at 5:30

- Agenda: To review the Parent/Student Handbook and Code of Student Conduct.

D. Family Advisory Committee:

No meeting held

E. PERSONNEL:

No meeting held

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- Approve the minutes from the November 16, 2020 Board of Trustees Meeting

2. FISCAL ITEMS:

- Approval of check numbers 1672, 1764, 1767-1798, 1800, 1801, 1803-1808 and the listed ACH transactions for the month of November 2020
- Approve the installation of exterior lighting by Flook, Inc.

3. PERSONNEL:

None

4. AGREEMENTS/CONTRACTS/POLICIES

- 1st Reading of the following policies that support the Parent/Teacher Handbook:
 - Policy 215 Promotion and Retention
 - Policy 220 Student Expression/Distribution and Posting Materials
 - Policy 235.1 Surveys
- 2nd Reading of revised Personnel Handbook
- 2nd Reading of the following policies that support the Personnel Handbook

- Policy 320 Freedom of Speech in Non-school Setting
- Policy 333 Professional Development
- Policy 827 Conflict of Interest

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS

C. NEW BUSINESS

- Elect Nicole A. Marshall, parent representative, to serve a three year term as Board Director.
- Board Training

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 20, 2020
Monday, August 17, 2020
Monday, September 21, 2020
Monday, October 19, 2020
Monday, November 16, 2020
Monday, December 21, 2020
Monday, January 25, 2021
Monday, February 22, 2021
Monday, March 22, 2021
Monday, April 19, 2021
Monday, May, 17, 2021
Monday, June 21, 2021

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Monday, September 14, 2020
Monday, November 9, 2020
Monday, February 7, 2021
Monday, April 12, 2021
Monday, June 7, 2021

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Thursday, July 9, 2020 (joint with Personnel Committee)
Thursday, August 6, 2020
Thursday, January 14, 2021

Personnel Committee: (meetings are held at 5:30 PM)

Thursday, July 9, 2020 (joint with By-Laws & Policy Committee)
Wednesday, October 7, 2020
Wednesday, March 10, 2021

Meetings are held at Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104 except when the school building is closed due to mandated school closures related to COVID-19. During school closures, attendance at meetings will take place via Electronic Communication. All meetings, whether in-person or via electronic communication, are open to

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the public. Those wishing to attend electronic communication meetings may email the school at publiccomment@shscs.org, phone the school directly at 717-232-9220 or mail their request to Sylvan Heights Science Charter School, 915 S. 13th Street, Harrisburg, Pa 17104 for access to the meeting. Please reference Board Policy 006.1, Attendance at Meetings via Electronic Communications or our school's website at www.shscs.org for more information.

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