

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES:

Meeting Date: February 10, 2020 of the SHSCS Finance and Facilities Committee Meeting

Attendees: Ed Jaroch, Andre Johnston, Lori Lauver and Melena Overdorf; Michael Reiner, CPA and Alissa Harrison, Audit Manager from Sager, Swisher & Co.; and Kelley Lorenzetti, CPA and Diana M. Reed from our business office, Diana M. Reed and Associates, PC.

Meeting Purpose: Review of Financial Audit Exit Meeting.

B. PRINCIPAL:

Black History Presenters: During the month of February, Sylvan Heights welcomed several guest speakers over the course of the month to present to our students.

Curriculum and technology updates:

- All curriculum has been purchased and implemented throughout the 2012-2020 school year. Powerschool and our Wordware technology software programs also have been implemented. Anticipate having parental portals for the 2020-2021 school year.
- In the process of receiving grants for all 2020-2021 for most anticipated curriculum needs.
- In the process of reviewing student technology needs for the 2020-2021 school year. Current recommendation is to move away from 1:1 i-Pads. In the process of seeking technology grants to support future technology purchases.

Free Breakfast/Lunch Program: Currently under corrective action. Identified problem: Not having a clearly defined Food Services Director and Cafeteria Manager. Susan Roth, Principal/CAO completed the necessary PDE requirements and has now taken on the role of Director. Sylvan Heights still needs to identify/hire a part-time cafeteria manager to oversee breakfast and lunch service.

Assistant Principal Search: Core team has begun to review, and is in the process of screening applicants.

AFLAC: Our consultant is Mark Clarke. Employees now have the option to sign up for supplemental insurance.

Fund Raiser: School families raised approximately \$1,900.00 from the R&K Sub Sale. Monies will go towards the purchase of student Physical Education T-Shirts, PBIS school store and PBIS school-wide rewards.

C. BY-LAWS AND POLICIES

No new policies are under current review.

D. Family Advisory Committee:

No meeting held

E. PERSONNEL

No meeting.

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- a) Approve the minutes from the January 2020 meeting.

2. FISCAL ITEMS:

- a) Approval of check numbers XXXX and the listed ACH transactions for the month of XXXX

3. PERSONNEL:

- Approve the recommendation of Beth Collman from Instructional Assistant to Long-term Substitute Teacher effective February 2, 2020 for a salary of \$35,000 (prorated).
- Approve the recommendation of Anthony Taliani, Administrative Assistant, effective February 2020 for the salary of \$35,000 for a total of 235 days worked per calendar year.
- Accept the resignation of Jacqueline Miller, Teacher, effective January 30, 2020.

4. AGREEMENTS/CONTRACTS/POLICIES

- Approval of 2nd reading of the following policies:
 - Student Discipline- Policy 218
 - Enrollment of Students- Policy 200
 - Homeless- Policy 251

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS

C. NEW BUSINESS

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 22, 2019
Monday, August 26, 2019
Monday, September 23, 2019
Monday, October 28, 2019
Monday, November 25, 2019
Monday, December 16, 2019
Monday, January 27, 2020
Monday, February 24, 2020
Monday, March 23, 2020
Monday, April 27, 2019
Monday, May 18, 2020
Monday, June 22, 2020

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Monday, August 12, 2019 (joint with Personnel)
Monday, September 9, 2019
Monday, October 14, 2019
Monday, November 11, 2019
Monday, January 13, 2020
Monday, February 10, 2020
Monday, March 9, 2020
Monday, April 6, 2020
Monday, May 4, 2020
Monday, June 8, 2020

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Thursday, November 7, 2019
Thursday, February 6, 2020
Thursday, April 2, 2020

Personnel Committee: (meetings are held at 5:30 PM)

Monday, August 12, 2019 (joint with Finance at 6:00)
Wednesday, October 16, 2019
Wednesday, January 15, 2020
Wednesday, March 18, 2020
Wednesday, May 6, 2020

*These meetings are open to the public and will be held at
Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.