

# Agenda

## SHSCS BOARD OF TRUSTEES January Meeting

1/27/20

5:30 PM-6:30 PM

Sylvan Heights Science Charter School

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### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE 5:30

### II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Laura Kurtz, President			
Ed Jaroch, Vice President			
Elizabeth DuVall, Secretary			
Andre Johnston, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Margaret Burton Connors			
Nancy Neusbaum			
Merita Marek			
, Teacher (non-voting)			
, Teacher (non-voting)			

### III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary agenda is submitted for Board approval.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

### IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

Presentation of the Feasibility Study by Trina Gribble

## **V. COMMENT PERIOD**

### **A. Public**

### **B. Staff**

## **VI. REPORTS**

### **A. FINANCE AND FACILITIES:**

Meeting Date: January 13, 2020 of the SHSCS Finance and Facilities Committee Meeting

Attendees: Ed Jaroch, Andre Johnston, Susan Roth, Lori Lauver and Melena Overdorf

Key Points:

- Continued discussing options for identifying and securing the most appropriate and effective methods of providing additional support as it pertains to our most recently awarded SafeSchools Grant.
- Reviewed Feasibility Study preliminary report
- Discussed the need for custodial staff and current cleaning contract
- Discussed the need to contract with New Story

Updated Announcement: Sylvan Heights was awarded \$35,000 for the 2019-20 PAsmart Targeted Grant PDE K-8 pathway

### **B. PRINCIPAL:**

Marking Period ended January 17, 2010. Conferences are being scheduled for Thursday Evening, January 30, 2020 and during daytime hours on January 31<sup>st</sup>.

### **C. BY-LAWS AND POLICIES**

The school continues to write, review and revise school policies as appropriate.

### **D. Family Advisory Committee:**

No meeting held

### **E. PERSONNEL**

Meeting Date: January 23, 2020 at 5:30PM

Attendees: Susan Roth, Laura Kurtz and Margaret Burton Connors

- Mrs. Roth expressed an immediate need to hire an Assistant Principal.

*The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.*

- Mrs. Louise Pfeifer, Administrative Assistant resigned as of January 17, 2020. The committee is in the process of reviewing/revising the current job description.
- Discussed personnel changes

## **F. PRESIDENT**

## **VII. ITEMS FOR BOARD ACTION**

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

### **A. CONSENT CALENDAR**

#### **1. APPROVAL OF BOARD MINUTES**

- a) Approve the minutes from the December 2019 meeting.

#### **2. FISCAL ITEMS:**

- a) Approval of the contract with New Story, New Cumberland
- b) Approval of check numbers 1435- 1512 and the listed ACH transactions for the month of December 2019.

#### **3. PERSONNEL:**

- Approve the recommendation of Shannon Hawkins from Instructional Assistant to Teacher, effective January 22, 2020 for a salary of \$39,287.00 (prorated).
- Accept the resignation of Sarabeth Mazzurco, Teacher, effective January 27, 2020.
- Accept the resignation of Louise Pfeifer, Administrative Assistant effective January 17 2020.

#### **4. AGREEMENTS/CONTRACTS/POLICIES**

- Approval of 2<sup>nd</sup> reading of the following policies:
  - Nondiscrimination- Qualified Students with Disabilities 103.1 and attachment (Report Form for Complaints of Discrimination)
  - Nondiscrimination- in School and Classroom Practices 103
  - Special Education 103
  - Screening and Evaluations for Students with Disabilities 113.3
- Approval of the 1<sup>st</sup> Reading of the following policies:
  - Student Discipline- Policy 218
  - Enrollment of Students- Policy 200
  - Homeless- Policy 251

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

## **B. OLD BUSINESS**

## **C. NEW BUSINESS**

## **VIII. ADJOURNMENT**

# BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 22, 2019  
Monday, August 26, 2019  
Monday, September 23, 2019  
Monday, October 28, 2019  
Monday, November 25, 2019  
Monday, December 16, 2019  
Monday, January 27, 2020  
Monday, February 24, 2020  
Monday, March 23, 2020  
Monday, April 27, 2019  
Monday, May 18, 2020  
Monday, June 22, 2020

## BOARD OF TRUSTEE COMMITTEE MEETINGS

**Finance & Faculties Committee:** (meetings are held at 6:00 PM)

Monday, August 12, 2019 (joint with Personnel)  
Monday, September 9, 2019  
Monday, October 14, 2019  
Monday, November 11, 2019  
Monday, January 13, 2020  
Monday, February 10, 2020  
Monday, March 9, 2020  
Monday, April 6, 2020  
Monday, May 4, 2020  
Monday, June 8, 2020

**By-Laws & Policy Committee:** (meetings are held at 5:30 PM)

Thursday, November 7, 2019  
Thursday, February 6, 2020  
Thursday, April 2, 2020

**Personnel Committee:** (meetings are held at 5:30 PM)

Monday, August 12, 2019 (joint with Finance at 6:00)  
Wednesday, October 16, 2019  
Wednesday, January 15, 2020  
Wednesday, March 18, 2020  
Wednesday, May 6, 2020

*These meetings are open to the public and will be held at  
Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*

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