



## V. COMMENT PERIOD

### A. Public

### B. Staff

## VI. REPORTS

### A. FINANCE AND FACILITIES:

Meeting Date: May 4, 2020 of the SHSCS Finance and Facilities Committee Meeting

Attendees: Ed Jaroch, Andre Johnston, Margaret Burton Conners, Laura Kurtz, Lori Lauver and Melena Overdorf; Jessica Nordai, Susan Roth, Leigh Dalton, Esquire, Stock and Leader.

Meeting Purpose: To discuss and review proposed budget changes to the 2020-2021 proposed budget. Outcome- to develop a subcommittee to further discuss proposed benefits packages.

Next Meeting: June 8, 2020.

### B. PRINCIPAL:

- 1) Title IV Funding Adjustments: All off-site Spring 2020 field trips were cancelled due to mandated COVID-19 closures. Funds were adjusted to allow for virtual field trips, at-home-learning experiences, and adding the Dreambox app to all student i-pads. Note: The Dreambox program adjusts the supplemental instruction received by the student as the student responds either correctly or incorrectly to math content.
- 2) 2020-2021 School Year Budget: The budget as written is currently \$200,000.00 over budget. Mrs. Roth and the school team is the process of reviewing these current figures and making recommendation for additional budgetary cuts.
  - Benefits Sub-Committee: The SHCSC Benefits subcommittee met with PA Chamber Insurance, Benefits & Partner Relations Consultant, and Samantha Browson on May 11, 2020. Meeting Outcome: The suggestion was made to offer several options as it pertains to deductibles. Staff was made aware of the pending change during the May 15, 2020 staff meeting. Staff were invited to join the subcommittee.
  - Facilities: Currently we have one quote to have the washer/dryer hook-up and floor sink installation. The installation is slated to occur in the Utility Room located in the rear of the building. This location provides for outside access. We are in the process of seeking additional quotes. We are also in the process of obtaining quotes for emergency deep cleaning should we need to respond to a COVID-19 outbreak.
  - Elementary and Secondary School Emergency Relief Fund (ESSER Fund): We received \$119,412.00 from this grant. We are in the process of digesting the grant requirements and determining how to best meet the educational needs of our highest need students during this time of crisis.
- 3) End-of-Year Benchmark testing revisions: The SHSCS Data Team attended the Focus Forward training provided by the PVASS Statewide Team on May 7, 2020. After careful consideration, the SHSCS Date Team determined that collecting EOY Acadience Reading and Benchmark data would provide inconclusive results under the current circumstances. Instead, teachers will assign the Pearson math end-of-year assessment. Students will also be encouraged to continue working in their Dreambox and Imagine Learning i-Pad apps as this will also provide us with additional data.

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Note: Since Dreambox includes fact fluency, we will not be renewing the i-Pad First in Math application. Additionally, we received a grant for Imagine Learning for the 2020-2021 school year.

I would also like to make a shout-out to Mrs. Roufos-Abbey's 3<sup>rd</sup> Grade class for being recognized for their high-performance on Imagine Learning.

- 4) Continuity of Education Updates: Marking period 4 report cards: The 2019-2020 school year is slated to end on June 4, 2020. Students will receive credit for the 4<sup>th</sup> marking period as follows:
  - **High Participation** – means a student is actively participating by attending sessions, completing work/tasks, and is proactively communicating with the teacher and classmates.
  - **Moderate Participation** – means a student is moderately participating and/or is partially engaged, attends some learning sessions, and completes some work/tasks.
  - **Limited Participation** – means a student has limited engagement in the learning process, has attended a few learning sessions and/or has completed a few assignments.
  - **No Participation**- means a student has not engaged in the learning process, does not attend learning sessions, and does not complete assignments.
- 5) The Family Wellness and Community Connections Committee held a virtual meeting on April 29, 2020. The spring newsletter is in the process of being distributed to our families via mail.
- 6) We are in the process of developing our end-of-year collection of all i-Pads. Once developed, we will distribute our procedures on DoJo, School Messenger, and our Website. Staff is continually reviewing recommended guidelines for re-opening and is currently developing several options.
- 7) Kindergarten Lottery: Due to the current COVID-19 pandemic, it became necessary to move the Lottery from May 15<sup>th</sup> to May 22<sup>nd</sup>. The drawing will take place at 11:00 am. Families have been notified via phone messenger, school website, DoJo and school newsletter.
- 8) Staff recognitions: Congratulations to Lori Lauver for being selected to serve on the Pennsylvania Academic Standards for Science and Technology, Environment and Ecology Content Committee. This is a great honor for both Mrs. Lauver and our school. For more information see: <https://www.education.pa.gov/Teachers%20-%20Administrators/Curriculum/Science/Pages/Science-Standards.aspx>

### **C. BY-LAWS AND POLICIES**

No meeting held.

**D. Family Advisory Committee: No meeting held**

**E. Personnel: No meeting held.**

### **F. PRESIDENT**

## **VII. ITEMS FOR BOARD ACTION**

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I

abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

## **A. CONSENT CALENDAR**

### **1. APPROVAL OF BOARD MINUTES**

- a) Approve the minutes from the April 2020 meeting

### **2. FISCAL ITEMS:**

- a) Approval of check numbers 1539, 1544-1553, 1555-1561, 1563-1564, 1566-1569, 1571 and the listed ACH transactions for the month of April 2020.
- b) Approve the proposal of New Dreambox Seat License Subscription for 12 month access for 218 students plus 2 months complimentary for the amount of \$6,540.00.
- c) Approval of the CAIU Agreement for School-Age Special Education Services in the amount of \$171,509.36.

### **3. PERSONNEL:**

- Accept the resignation of Samantha Hillmuth, Art Teacher, effective June 2, 2020.
- Accept the retirement of Janet Witmer effective at the end of the 2019-2020 school year on June 5, 2020.

### **4. AGREEMENTS/CONTRACTS/POLICIES**

- 1<sup>st</sup> Reading of the Parent and Family Engagement Policy 918.
- Due to the COVID-19 school closures, temporarily suspend the following provision found in Policy 200, Enrollment of Students, *Lottery drawings for the open slots are held on May 15<sup>th</sup> (or the next business day when May 15<sup>th</sup> falls on a weekend)*” and hold the lottery drawing on May 22, 2020, having provided ample publication and notification to parents on the modification.”

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

## **B. OLD BUSINESS**

**C. NEW BUSINESS**

**VIII. ADJOURNMENT**

# BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 22, 2019  
Monday, August 26, 2019  
Monday, September 23, 2019  
Monday, October 28, 2019  
Monday, November 25, 2019  
Monday, December 16, 2019  
Monday, January 27, 2020  
Monday, February 24, 2020  
Monday, March 23, 2020  
Monday, April 27, 2019  
Monday, May 18, 2020  
Monday, June 22, 2020

## BOARD OF TRUSTEE COMMITTEE MEETINGS

**Finance & Faculties Committee:** (meetings are held at 6:00 PM)

Monday, August 12, 2019 (joint with Personnel)  
Monday, September 9, 2019  
Monday, October 14, 2019  
Monday, November 11, 2019  
Monday, January 13, 2020  
Monday, February 10, 2020  
Monday, March 9, 2020  
Monday, April 6, 2020  
Monday, May 4, 2020  
Monday, June 8, 2020

**By-Laws & Policy Committee:** (meetings are held at 5:30 PM)

Thursday, November 7, 2019  
Thursday, February 6, 2020  
Thursday, April 2, 2020

**Personnel Committee:** (meetings are held at 5:30 PM)

Monday, August 12, 2019 (joint with Finance at 6:00)  
Wednesday, October 16, 2019  
Wednesday, January 15, 2020  
Wednesday, March 18, 2020  
Wednesday, May 6, 2020

*These meetings are open to the public and will be held at  
Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104*

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