

Agenda

SHSCS BOARD OF TRUSTEES October 19, 2020 Meeting

October 19, 2020
5:30 PM-6:30 PM

Sylvan Heights Science Charter School

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE 5:30

II. ATTENDANCE

| Board of Trustees | Present | Absent | Late |
|-----------------------------|---------|--------|------|
| Laura Kurtz, President | | | |
| Ed Jaroch, Vice President | | | |
| Elizabeth DuVall, Secretary | | | |
| Andre Johnston, Treasurer | | | |
| Lyndsay Bryce | | | |
| Amechie Walker | | | |
| Margaret Burton Conners | | | |
| Nancy Nussbaum | | | |
| Merita Marek | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| , Teacher (non-voting) | | | |
| , Teacher (non-voting) | | | |

III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary agenda is submitted for Board approval.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

Recognition of Board of Trustee Candidate Nicole A. Marshall, parent representative

Debra Simpson-Buchanan was formally introduced to the Board as a candidate for Board membership, Community Representative Board Director.

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES:

Next meeting: November 9, 2020 at 6:00

B. PRINCIPAL:

- Quarterly Title 1 Parent Engagement Meetings: Meeting was held October 8, 2020 at 6:00. Reviewed Title I, II and IV funding. Discussed: How can parents become engaged during remote learning? Ideas- for parents to read to students or discuss their occupations/professions via a Google Meet sessions. Next meeting scheduled for January 2021.
- Update on 1st day of Scaffolded reopening plan: Defined as- Some students are engaged via in-person learning 2 days per week/online 3 days per week, while others are engaged via distance/online learning 5 days per week.
- Update on PCCD COVID-19 Health and Safety Grant: program period is winding down and expenditures are on track. We have recently been approved for purchasing through PEPPM. We received confirmation on 10/19/2020 from Mr. Frederick Leer, Fiscal Contact for PCCD that PEPPM contracts are UGG compliant and we may purchase via a PEPPM contract without obtaining additional quotes. We plan to purchase 42 iPads, Logitech rugged cases, and Apple Care using the PEPPM contract to support the school's hybrid learning at home efforts.

C. BY-LAWS AND POLICIES:

No meeting held.

D. Family Advisory Committee:

No meeting held

E. PERSONNEL:

Meeting took place on October 7, 2020 at 5:30

Attendees: Susan Roth, Laura Kurtz and Meg Margaret Burton Connors

Agenda:

- Reviewed personnel policies needed to support the Personnel Handbook.
- Worked on aligning the Personnel Handbook to correspond to supporting policies.

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say “nay” or “I abstain”. Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- Approve the minutes from the September 21, 2020 Board of Trustees Meeting

2. FISCAL ITEMS:

- Approval of check numbers 1659-1667;1669-1677;1679-1695;1697-1699;1701-1706; 1708-1712 and the listed ACH transactions for the month of September 2020

3. PERSONNEL:

- Accept the resignation of Alex Elbert, Title I Math Specialist effective October 29, 2020.
- Approve the promotion of Beth Collman from Instructional Assistant to Building Substitute effective October 16, 2020 for a salary of \$38,000 (prorated).

- Elect Debra Simpson, Community Representative, to serve a three year term as Board Director.
- Upon serving her full term, accept the resignation of Nancy Nussbaum, Board of Trustees Community Representative Board Director.

4. **AGREEMENTS/CONTRACTS/POLICIES**

- 1st Reading of the following policies that support the Personnel Handbook
 - Policy 302 Principal/Chief Academic Officer
 - Policy 313 Evaluation of Employees
 - Policy 314 Physical Examination
 - Policy 318 Penalties for Tardiness
 - Policy 319 Outside Activities
 - Policy 323 Tobacco/Nicotine Use
 - Policy 324 Personnel Files
 - Policy 335 Family Medical Leave
 - Policy 336.1 Paid Time Off
 - Policy 339 Extended Leave
 - Policy 351 Drug Free Workplace
- 2nd Reading of the following policies that support the Title IX regulations.
 - Policy Number 104: Discrimination Title IX Sexual Harassment Affecting Staff
 - Policy Number 103: Discrimination of Title IX Sexual Harassment Affecting Students.
 - Policy Number 824: Maintaining Professional Adult and Student Boundaries
 - Policy Number 249 Bullying/Cyberbullying

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS

C. NEW BUSINESS

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 20, 2020
Monday, August 17, 2020
Monday, September 21, 2020
Monday, October 19, 2020
Monday, November 16, 2020
Monday, December 21, 2020
Monday, January 25, 2021
Monday, February 22, 2021
Monday, March 22, 2021
Monday, April 19, 2021
Monday, May, 17, 2021
Monday, June 21, 2021

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Monday, September 14, 2020
Monday, November 9, 2020
Monday, February 7, 2021
Monday, April 12, 2021
Monday, June 7, 2021

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Thursday, July 9, 2020 (joint with Personnel Committee)
Thursday, August 6, 2020
Thursday, January 14, 2021

Personnel Committee: (meetings are held at 5:30 PM)

Thursday, July 9, 2020 (joint with By-Laws & Policy Committee)
Wednesday, October 7, 2020
Wednesday, March 10, 2021

Meetings are held at Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104 except when the school building is closed due to mandated school closures related to COVID-19. During school closures, attendance at meetings will take place via Electronic Communication. All meetings, whether in-person or via electronic communication, are open to

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the public. Those wishing to attend electronic communication meetings may email the school at publiccomment@shscs.org, phone the school directly at 717-232-9220 or mail their request to Sylvan Heights Science Charter School, 915 S. 13th Street, Harrisburg, Pa 17104 for access to the meeting. Please reference Board Policy 006.1, Attendance at Meetings via Electronic Communications or our school's website at www.shscs.org for more information.

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