

Sylvan Heights Science Charter School Board of Trustees’ Meeting Agenda DRAFT

October 18, 2021

5:30 PM-6:30 PM

Sylvan Heights Science Charter School

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BOARD REORGANIZATION MEETING

PRESIDENT:

I will now call to order the Organization Meeting for the Sylvan Heights Science Charter School pursuant to the School’s bylaws.

Please rise for a moment of silence followed by the Pledge of Allegiance.

Can we have Roll Call:

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Ed Jaroch, President			
Margaret Burton Conners, Vice President			
Merita Marek, Secretary			
Chad Hotsko, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Debra Simpson-Buchanan			
Nicole Marshall			
Erica Monroe			
Susan Roth, Principal/CAO (non-voting)			
Lori Lauver, Teacher (non-voting)			
Jess Nordai, Teacher (non-voting)			

III. APPROVAL OF AGENDA

It should be noted that public notice was given for this meeting in accordance with Act 84 of 1986. The preliminary draft agenda has been submitted to the Board for approval.

Additionally, the preliminary draft agenda is also posted to the school’s website at www.shscs.org at least 24 hours prior to the scheduled board meeting. The school will

post the approved agenda on the next business day following the scheduled board meeting.

May I have a motion to approve the agenda?

Motion:

Second:

Discussion:

Vote:

Result:

IV. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

V. COMMENT PERIOD

A. Public

B. Staff

VI. REPORTS

A. FINANCE AND FACILITIES:

No meeting held.

B. PRINCIPAL:

COVID-19 Updates:

- On Friday, October 8th, in response to receiving confirmation of another confirmed COVID-19 positive case, it was determined that the school should move towards online instruction. The School gave parents the option to pick up their students starting at 1:00 pm. Students were sent home with their i-Pads, and other arrangements were made for students who were absent that day. Online learning began on October 12th and will continue through October 20th. In-person learning will resume on Thursday, October 21st.
- October 11th Professional Development: Staff participated in virtual professional development on the following topics: 95% Group Phonics Reading Curriculum, Imagine Learning, DreamBox, Safety and Security procedures, and the SAVVAS math curriculum.
- Recommended revisions to the School’s ARP ESSER Health & Safety Plan:
 - Update the current mask mandate to include disciplinary action of staff who do not follow the Department of Health’s August 31, 2021 order.

- Install and keep supplied a mask supply station inside the 13th Street vestibule for access to all individuals entering the school building.
- Install and keep supplied a mask supply station inside the playground entrance for all students returning from recess.

ARP ECY Homeless Grant:

- Sylvan Heights Science Charter School was awarded \$5,285.00 to assist students who have been identified as homeless. The School will use the funds to provide clothing, shoes, undergarments, school supplies, backpacks, toiletries, personal hygiene, and laundry detergent. The School will also utilize the funds to create bilingual flyers/mailers to assist with the identification of children experiencing homelessness. The performance period of this grant extends from July 1, 2021 to September 30th 2024.

C. BY-LAWS AND POLICIES:

No meeting held

D. Family Advisory Committee:

FAC meeting and election of officers was held on September 28, 2021

E. PERSONNEL:

Meeting held September 29th at 5:30

Attendees: Ed Jaroch, Margaret Burton Connors, Laura Kurtz and Susan Roth

Topics discussed: Renewal of Susan Roth's contract, and staff appreciation notes/gift cards

F. PRESIDENT

VII. ITEMS FOR BOARD ACTION

By notice of the President, the following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say "nay" or "I abstain". Board Members are further advised that they must publicly announce and disclose the nature of any conflict of interest before the vote on the matter is taken.

A. CONSENT CALENDAR

1. APPROVAL OF BOARD MINUTES

- Approve the minutes from the September 20, 2021 Board of Trustees Meeting.

2. FISCAL ITEMS:

- Approval of check numbers 2111-2149 and the listed ACH transactions for the month of September 2021.

3. PERSONNEL:

- To accept the resignation of Riley Keefer, Grade 3 Teacher, effective October 22, 2021.

4. AGREEMENTS/CONTRACTS/POLICIES

- To approve the billboard demolition agreement between Sylvan Heights Science Charter School and Smucker's Mechanical LLC in the amount of zero "0" dollars.
- To approve the School Calendar make-up day of November 24th to reflect an early dismissal of 12:30pm.
- To provide Lori Lauver, Federal Programs Coordinator permission to update the School's information with government entities, i.e. System for Award Management (SAM) and eGrants, for the purposes of maintaining compliance.
- To approve the recommend updates to the ARP ESSER Health & Safety Plan

May I have a motion to approve the consent calendar as recommended?

Motion:

Second:

Discussion:

Vote:

Result:

B. OLD BUSINESS

C. NEW BUSINESS:

VIII. ADJOURNMENT

BOARD OF TRUSTEE MEETINGS

Meetings will be held @ 5:30 pm on the following dates:

Monday, July 26, 2021
Monday, August 23, 2021
Monday, September 20, 2021
Monday, October 18, 2021
Monday, November 15, 2021
Monday, December 20, 2021
Monday, January 24, 2022
Monday, February 21, 2022
Monday, March 28, 2022
Monday, April 25, 2022
Monday, May, 23, 2022
Monday, June 27, 2021

BOARD OF TRUSTEE COMMITTEE MEETINGS

Finance & Faculties Committee: (meetings are held at 6:00 PM)

Monday, September 13, 2021
Monday, November 8, 2021
Monday, January 10, 2022
Monday, March 14, 2022
Monday, May 16, 2022

By-Laws & Policy Committee: (meetings are held at 5:30 PM)

Thursday, August 5, 2021
Thursday, October 7, 2021
Thursday, February 3, 2022
Thursday, April 7, 2022

Personnel Committee: (meetings are held at 5:30 PM)

Wednesday, August 11, 2021
Wednesday, November 10, 2021
Wednesday, February 9, 2022
Wednesday, May 11, 2022

Meetings are held at Sylvan Heights Science Charter School, 915 South 13th Street, Harrisburg, PA 17104 except when the school building is closed due to mandated school closures related to

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.

COVID-19. During school closures, attendance at meetings will take place via Electronic Communication. All meetings, whether in-person or via electronic communication, are open to the public. Those wishing to attend electronic communication meetings may email the school at publiccomment@shscs.org, phone the school directly at 717-232-9220 or mail their request to Sylvan Heights Science Charter School, 915 S. 13th Street, Harrisburg, Pa 17104 for access to the meeting. Please reference Board Policy 006.1, Attendance at Meetings via Electronic Communications or our school's website at www.shscs.org for more information.

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