

# Sylvan Heights Science Charter School Board of Trustees’ Meeting Agenda

May 23, 2022  
5:30 PM-6:30 PM

Sylvan Heights Science Charter School

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## I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

## II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Ed Jaroch, President			
Margaret Burton Conners, Vice President			
Merita Marek, Secretary			
Chad Hotsko, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Debra Simpson-Buchanan			
Nicole Marshall			
Erica Monroe			
Susan Roth, Principal/CAO (non-voting)			
Lori Lauver, Teacher (non-voting)			
Melena Overdorf, Teacher (non-voting)			

## III. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

## IV. COMMENT PERIOD

## **V. REPORTS**

### **A. FINANCE AND FACILITIES:**

Meeting Held: Monday, May 9, 2022

Meeting Attendees: Ed Jaroch, Margaret Burton Connors, Lori Lauver, and Susan Roth

Guest Speaker: Presentation by PFM Financial Advisors of the school's overall financial position.

### **B. PRINCIPAL:**

- Review of the emergency electrical interventions by Flook Inc.
- Diesel fuel being supplied to support the emergency generator by Drescher's Fuel Oil
- Keystone Purchasing Network slated to handle the bidding and scheduling of permanent electrical repairs.
- Proposed end of the year school calendar year changes for the 2021-2022 school year
- Verification of the school meeting the minimum 900 hours of instruction
- Updates on summer reading/math program, ESL program and ESY.
- Revised Sylvan Heights Science Charter School 2022-2023 School Calendar

### **C. BY-LAWS AND POLICIES:**

Meeting Held: May 5, 2022

Attendees: Merita Marek and Susan Roth

Key Items Discussed:

- Continued discussion of Sylvan Heights Science Charter School Bylaws

### **D. FAMILY ADVISORY COMMITTEE:**

No meeting held

### **E. PERSONNEL:**

Meeting cancelled.

**F. PRESIDENT:**

**VI. ITEMS FOR BOARD ACTION**

**A. CONSENT AGENDA**

**1. APPROVAL OF BOARD MINUTES:**

- Approval of the minutes from the April 25, 2022 Board of Trustees Meeting.

**2. FISCAL ITEMS:**

- Approval of check numbers 2310-2343 and the listed ACH transactions for the month of April 2022.
- Approval of proposal by Flook Inc. for temporary electrical services in the amount of \$29,934.00.
- Approval for Drescher's Fuel Oil to fill the off-road fuel for the emergency generator at the daily rate for diesel fuel at the time of delivery.

**3. PERSONNEL**

- Approve the job description for regular education teacher.

**4. AGREEMENTS/CONTRACTS/POLICIES**

- Approval of the Sylvan Heights Science Charter School revised 2022-2023 School Calendar.
- Motion to approve, once acknowledged and approved by the Harrisburg School District, the use of a minimum of 900 hours per year of instruction throughout the 2021-2022 school year, as the method of calculation of instruction provided to the students of Sylvan Heights Science Charter School, as permitted under both the Section 17-1715-A of the Pennsylvania Charter School Law and the Sylvan Heights Science Charter School's Charter School Agreement, updated and approved by all required parties as of May 2018.

**B. OLD BUSINESS**

**C. NEW BUSINESS:**

**VII. ADJOURNMENT**