

Sylvan Heights Science Charter School Board of Trustees’ Meeting Agenda

April 17, 2023
5:30 PM-6:30 PM

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Ed Jaroch, President			
Margaret Burton Conners, Vice President			
Merita Marek, Secretary			
Chad Hotsko, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Debra Simpson-Buchanan			
Nicole Marshall			
Erica Monroe			
Susan Roth, Principal/CAO (non-voting)			
Lori Lauver, Teacher (non-voting)			
Melena Overdorf, Teacher (non-voting)			

III. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

There are no guest speakers tonight.

IV. COMMENT PERIOD

V. REPORTS

A. FINANCE AND FACILITIES:

Meeting Held: April 3, 2023

Attendees: Ed Jaroch, Margaret Burton Conners, Lori Lauver, and Susan Roth

Topics Discussed:

- Staff retention and incentives

B. Nominating Committee:

No meeting held

C. PRINCIPAL:

- Upcoming Field Trips:
 - May 16th –Grade 4
 - Oakes Museum/Messiah University
 - Wednesday, May 24th, grade 3
- Big Smiles Mobile Dentist: April 17th, 18th and 19th
- PSSA Saturday: April 22th, 9:00am to 12pm at the school building
 - Parents/Guardians are encouraged to attend
 - Light breakfast will be served buffet style
- PSSA testing dates: April 25th through May 7th.
- K-2 Family Reading Night: May 4, 2023 at 6:00 pm.
- Updates on Charter Renewal:
 - All requested information was submitted to Harrisburg School District on April 10th.
- Lead Testing: Drinking water samples were pulled for testing from the STEM Lab, staff, kitchen, Nurse's office and prep kitchen on April 5th and tested by ALS Environmental laboratory in Middletown. All samples were determined be negative for lead.
- Conferences and Trainings:
 - Jess Nordai attended Neuro-Affirming Education in our Schools, on Friday, April 14, 2023
 - Senator Lindsey Williams and Representative Jessica Benham, along with Chairs Muth and Bizzarro, held a joint policy hearing on neurodiversity-affirming education. The hearing raised awareness of the need to create public schools that are affirming, inclusive, and safe for neurodivergent students.
 - K-2 Sylvan Heights' staff participated in Phonemic Awareness training presented by Heggerty training consultant on April 5, 2023.
 - 3rd and 4th grade Sylvan Heights' staff participated in PSSA test administrator training on April 5, 2023

D. BY-LAWS AND POLICIES

No meeting held

E. FAMILY ADVISORY COMMITTEE:

No meeting held

F. PERSONNEL:

No meeting held.

G. PRESIDENT:

VI. ITEMS FOR BOARD ACTION

A. CONSENT AGENDA

1. APPROVAL OF BOARD MINUTES:

- Approval of the minutes from the March 20, 2023 Board of Trustees Meeting.

2. FISCAL ITEMS:

- Approval of check numbers 2636- 2665 and the listed ACH transactions for the month of March 2023.

3. PERSONNEL:

- To approve the hiring of Frances Lindsay, part-time building substitute for the remainder of the 2022-2023 school year.
- To approve the promotion of Jess Nordai from Pupil Services Director to Assistant Principal.

4. AGREEMENTS/CONTRACTS/POLICIES

- To approve the contract for Professional Development Webinar with Heggerty in the amount of \$850.00.

B. OLD BUSINESS

C. NEW BUSINESS:

- Seeking volunteers to join the school's comprehensive planning committee

VII. ADJOURNMENT

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.