

# Sylvan Heights Science Charter School Board of Trustees’ Meeting Agenda

February 27, 2023  
5:30 PM-6:30 PM

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## I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

## II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Ed Jaroch, President			
Margaret Burton Conners, Vice President			
Merita Marek, Secretary			
Chad Hotsko, Treasurer			
Lyndsay Bryce			
Amechie Walker			
Debra Simpson-Buchanan			
Nicole Marshall			
Erica Monroe			
Susan Roth, Principal/CAO (non-voting)			
Lori Lauver, Teacher (non-voting)			
Melena Overdorf, Teacher (non-voting)			

## III. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

Councilman Ralph Rodriguez, Director and CEO of All You Can Inc.

## IV. COMMENT PERIOD

## V. REPORTS

## **A. FINANCE AND FACILITIES:**

Meeting Held: February 6, 2023

Attendees: In-person: Ed Jaroch, Margaret Burton Conners, Susan Roth, Lori Lauver and Kelley Lorenzetti, CPA of Diana M Reed and Associates, PC

Guests: Michael L. Reiner CPA and Alissa R. Harrison, CPA of Sager, Swisher and Company, LLP

Agenda: Presentation of Financial Statements with supplemental information for year ending June 30, 2022. Review of financial audit indicated no findings.

## **B. Nominating Committee:**

No meeting held

## **C. PRINCIPAL:**

- Reading Benchmark Scores: Mid-year proficiency = 41%
  - Recommending additional time-on task reading opportunities with decodable readers.
  - Recommending the purchase of 95% Group curricular materials to support reading fluency, phonics and comprehension to allow for additional targeted practice
- March 1, 2023: In classroom dental hygiene presentation by Rachel Johnson, Dental Hygienist to grade 1 and 2 students.
- March 7, 2023: Family Math Night for Grades 3 and 4. Doors open at 5:50.
- Social and Emotional Learning curriculum:
  - March 10<sup>th</sup> Professional Development: Responsive Classroom
  - All You Can Leadership Academy: Provided for all grade 3 and grade 4 students starting on March 14, 2023, two times per week for 8 consecutive weeks.

## **D. BY-LAWS AND POLICIES**

No meeting held.

## **E. FAMILY ADVISORY COMMITTEE:**

Rib Rally Fundraiser: Texas Roadhouse, 3429 Union Deposit Road, Harrisburg. Pre-order to pick up your meal on Tuesday, February 28, 2023.

## **F. PERSONNEL:**

No meeting held.

## **G. PRESIDENT:**

# **VI. ITEMS FOR BOARD ACTION**

## **A. CONSENT AGENDA**

### **1. APPROVAL OF BOARD MINUTES:**

- Approval of the minutes from the January 23, 2023 Board of Trustees Meeting.

### **2. FISCAL ITEMS:**

- Approval of check numbers 2578-2599 and the listed ACH transactions for the months of December 2022.
- To approve the audited financial statements with supplemental information for year ending June 30, 2022.
- To approve the purchase of decodable readers via Book Source in the amount of \$6,160.00
- To approve the purchase of decodable readers via Just Right Reader in the amount of \$10,536.00
- To approve the purchase of curricular materials via 95% Group in the amount of \$10,286.10.

### **3. PERSONNEL**

- To approve the hiring of Janet Swanson, part-time, hourly, building aide.

### **4. AGREEMENTS/CONTRACTS/POLICIES**

- To approve the 2nd reading of the following polices:
  - Policy 1008 Textbooks and Resource Materials
  - Policy 2012 Reporting Student Progress
- To approve the adoption of the Amended and Restated Bylaws of Sylvan Heights Science Charter School
- To approve the recommendation to form a partnership with All You Can Inc. and implement the All You Can Leadership Academy curriculum

**B. OLD BUSINESS**

**C. NEW BUSINESS:**

**VII. ADJOURNMENT**