

Sylvan Heights Science Charter School Board of Trustees’ Meeting Agenda

Meeting Location: 915 S. 13th Street, Harrisburg, PA 17104
All meetings are open to the public

Date: September 18, 2023
Time: 5:30 PM-6:30 PM

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ATTENDANCE

Board of Trustees	Present	Absent	Late
Ed Jaroch, President			
Margaret Burton Conners, Vice President			
Merita Marek, Secretary			
Chad Hotsko, Treasurer			
Amechie Walker			
Debra Simpson-Buchanan			
Nicole Marshall			
Erica Monroe			
Susan Roth, Principal/CAO (non-voting)			
Jessica Nordai, Assistant Principal (non-voting)			
Lori Lauver, Fed Prog/STEM Coordinator (non-voting)			

III. RECOGNITION OF GUESTS AND SCHEDULED SPEAKERS –

Melissa Hughes, Financial Advisor, PFM

Jim Ross, Real Estate Agent, NAI CIR

IV. COMMENT PERIOD

The mission of the Sylvan Heights Science Charter School is to enhance children's lives through educational experiences that are grounded in a comprehensive, science-driven interdisciplinary program highlighting discovery and creativity.

V. REPORTS

A. FINANCE AND FACILITIES:

Meeting Held September 11, 2023

Attendees: Ed Jaroch, Margaret Burton Conners, Susan Roth and Lori Lauver

B. Nominating Committee:

No meeting held

C. PRINCIPAL:

- Update on start of the new school year:
 - Professional Development
 - Induction Plan
 - Back-to-School Night
 - Family STEM night
 - Afterschool interventions
 - Field Experiences
 - Safe-2-Say
 - Health and Safety Plan

- Letter of Engagement with Diana M. Reed's office

- Update on grant spending:
 - ARP ESSER
 - ARP Homeless grant
 - ESSER II
 - Federal Title 1, II and IV prior year

D. BY-LAWS AND POLICIES

No meeting held.

E. FAMILY ADVISORY COMMITTEE:

No meeting held

F. PERSONNEL:

No meeting held.

G. PRESIDENT:

VI. ITEMS FOR BOARD ACTION

A. CONSENT AGENDA

1. APPROVAL OF BOARD MINUTES:

- Approval of the minutes from the August 21, 2023 Board Meeting

2. FISCAL ITEMS:

- Approval of check numbers 2795-2841 and the listed ACH transactions for the month of August 2023.
- Approval of the Letter of Engagement with Diana M. Reed & Associates, PC, Certified Public Accountants for the 2023-2024 school year.

3. PERSONNEL:

4. AGREEMENTS/CONTRACTS/POLICIES

- Approval of the NAI/Commercial-Industrial Reality Company Standard Authorization to represent Sylvan Heights Science Charter School via James Ross, agent, for one (1) year.
- Approval of the revised ARP ESSER Health and Safety Plan

B. OLD BUSINESS

C. NEW BUSINESS:

- Discussion of changing the day and/or time of the monthly Board of Trustee meetings.

VII. ADJOURNMENT