



Sylvan Heights Board of Trustees Meeting Minutes 08-13-2024

Board of Trustees Members in attendance

Attendees included Ed Jaroch, Margaret Stone Burton, Erica Monroe, Amechie Walker, Debra Simpson-Buchanan, Chad Hotsko

Board of Trustees Members not in attendance

Members not in attendance included Nicole Moore

Staff/Public in attendance

School Administration: Susan Roth, Principal/CAO; Jessica Nordai, Assistant Principal

School Staff:

Interested Citizens: Leigh Dalton, Esquire; Stock & Leader Attorneys at Law (phone); Vern McKissick, McKissick Architecture

Call to order

A meeting of Sylvan Heights Science Charter School was held at Sylvan Heights Science Charter School, 915 S. 13th Street, Harrisburg, PA 17104 on August 13, 2024. The meeting was called to order at 6:02pm. This was followed by the Pledge of Allegiance and a moment of silence.

Roll Call

Following roll call, a quorum was present as noted above.

Approval of Agenda

Motion to accept the agenda by Ms. Burton Conner. This was seconded by Ms. Simpson-Buchanan. There was no discussion and the motion passed unanimously.

Recognition of Guest & Scheduled Speakers

Vern McKissick, McKissick Architecture

- The necessary site plan needed for zoning was completed
- The cost to move the electrical from the basement (significant concerns, cannot get insurance as is) would be approximately \$200,000.
 - Lighting does not meet energy codes, fire alarm is not installed, no emergency generator - would be approximately \$1.52 million to bring up to school needs
- There are 14 HVAC units on the roof. Only 4 units are functional

- o Installed in 2012-2013 - about 6-8 years lifespan left
- o Approximately \$775,000 to fix HVAC deficiencies
- Engineering report is about one week from completion

Peter Ruth

- Provided via email an amendment to purchase and sale agreement
 - o Amendment would require seller to bring both the electric and HVAC systems up to school code requirements at their cost.

Comment Period

Public Comments

- None

Staff Comments

- None

Items for Board Action

Consent Calendar

- Vote to determine if Sylvan Heights Board of Trustees would like to move forward with the purchase of the From the Heart Church property

A motion was made by Ms. Stone Burton to table the vote to allow for the engineering report to be completed for the seller's review prior to signing amendment provided by Mr. Ruth with a second by Mr. Hotsko. A roll call vote was then taken with all board members voting to approve the motion (*motion passed 6-0*).

Old Business

New Business

- Discussion and request to place on next agenda to not renew current real estate agent contract

Adjournment

- The meeting was adjourned was at 6:58pm
- The next general Board of Trustees meeting is scheduled for Tuesday, August 20th, 2024 at 6:00pm